



APPLICATION FORM TO ISSUE DEGREE CERTIFICATE

To,
The Registrar /Controller of Examinations
YBN University, Ranchi

Candidate's Photo

Sir,
I, _____ (Name in full)
Son / Daughter of _____
Passed _____ (Name of course) as a regular student in session
_____ requesting for issuance of my degree certificate.

1. Applicant's Full Name :
2. Enrollment Number :
3. Sex: Male / Female
4. Diploma / Degree Completed :
5. Year and Month of Passing :
6. Address to which degree certificate to be sent (If not being received by hand)

7. Phone Number / Mobile Number:

8. Email Id :

Note: Please attach self-attested photocopies of the below-listed documents. Without photocopies of below mentioned documents, it will not be possible to issue the 'Degree certificate'.

- i. Marksheets (All Year / Semester)
- ii. Enrollment Slip and Admit cards
- iii. CLC
- iv. Migration
- v. Training copies (if any)

Date:

Signature of Candidate

MODE OF FEE PAYMENT:

1. Demand Draft in favour of "YBN UNIVERSITY, RANCHI" -PAYABLE AT RANCHI
 2. Online transaction: HDFC BANK, SUJATA CHOWK, RANCHI
- ACCOUNT NO. – 50100293659097, IFSC: HDFC0000150, YBN UNIVERSITY, RANCHI
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MODE OF COMMUNICATION TO THE UNIVERSITY:

1. Application along with all the required details and fee may be submitted to "THE REGISTRAR, YBN UNIVERSITY, RANCHI."
 2. Application along with all the required details and fee (in form of DD and receipt of online transaction) may be send through speed/registered post/courier to "The Registrar, YBN University, Power Grid Road, Rajaulatu, Namkum, Ranchi, Jharkhand 834010"
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No Dues clearance from Account Section, YBN University, Ranchi

Comments of Accountant (if any):

Checked by: (Name of Accountant):

Date:

Sign. & Seal of Accountant

Enrolment Verification

Comments of Assistant Registrar (if any):

Checked by: (Name of AR):

Date:

Sign. & Seal of Assistant Registrar

Particulars verified; degree certificate may be issued.

Name of the Dean / Principal:

Date:

Signature of Dean / Principal

(To be filled in by the University Office)

Degree Certificate S.N. _____ issued on _____

Date:

Sign. & Seal of Controller of Examinations

Date:

Sign. & Seal of Registrar

Date:

Sign. & Seal of Vice-Chancellor
